**STATEMENT**

**ON THE PRE-QUALIFICATION PROCEDURE**

(CHANGED)

This text of the announcement is approved by the decision N 2 of the two-stage tender evaluation committee of July 18, 2023 and is published in accordance with Article 24 of the RA Law "On Procurement"

Procedure Code: MTAD-EPMTSDZB-23/1

1. **DESCRIPTION OF THE ITEM OF PURCHASE**

1. The client, the RA Ministry of Territorial Administration and Infrastructure, located at 3 Government Building, Yerevan, RA, announces a pre-qualification procedure for the purpose of determining the possible participants of the two-stage tender to be organized for the purpose of the implementation of the emergency services response system (hereinafter referred to as the "HERAHAR" system or the System) and the acquisition of maintenance (management) services in the territory of the Republic of Armenia.

***The technical description is attached (Appendix N 3).***

**II. CONDITIONS FOR PARTICIPATION IN THE PROCEDURE**

2. According to Article 7 of the RA Law ‘’On Procurement’’, any person, regardless of whether he / she is a foreign natural person, organization or a person without citizenship, has an equal right to participate in the pre-qualification procedure.

3. A participant wishing to take part in the pre-qualification procedure must meet the requirements established by Part 3 of Article 6 of the RA Law "On Procurement". The participant must have the right to fulfill the obligations stipulated in the contract:

1) compliance of professional activity with the activity provided for in the contract;

In order to certify his compliance with the qualification criterion "Correspondence of professional activity to the activity provided for in the contract", the participant submits with the application at least one similar contract duly implemented during the year of submission of the application and the three years preceding it (copies of contracts, agreements, handover-acceptance protocol, invoice, act must be attached to Appendix 2).

Moreover, within the framework of this procedure, properly executed contracts for "creation and/or implementation and/or development/modernization of a digital centralized automatic system, and/or provision of telecommunication/communication services" are considered similar.

The participant is considered to meet the qualification criteria provided for in this subparagraph if he has submitted the required information on the application;

4. Participants may participate in the pre-qualification procedure as a joint activity (consortium). In that case:

1) the pre-qualification application also includes a joint activity agreement

2) during the evaluation of the pre-qualification application, the joint qualifications of all the members of the joint activity agreement are taken into account (the qualification of each member of the joint activity agreement must meet the qualification requirements of the given member under this agreement, defined in this statement)

3) participants bear joint and several responsibility

4) the party (parties) of the joint activity agreement cannot submit separate application (applications) to the same procedure

5) in case of withdrawal of the consortium member from the consortium, the contract signed by the client with the consortium is unilaterally terminated and the measures of liability stipulated in the contract are applied to the consortium members.

**III. PROCEDURE FOR GETTING CLARIFICATIONS AND MAKING CHANGES**

5. The participant shall have the right to request clarification from the commission on the announcement of the pre-qualification at least five calendar day before the end of the deadline for the submission of applications for pre-qualification. The clarification shall be provided in writing to the requesting participant within two calendar days following the date of receipt of the request. In case of providing information of any participant, the client must ensure the availability of that information for all possible participants.

If the request mentioned in this point is submitted by e-mail, the participant sends the printed version of the original letter to the e-mail addresses of the committee secretary (karenbabakhanyan975@gmail.com, [mtai.secretariat@gmail.com](mailto:mtai.secretariat@gmail.com)) simultaneously.

The clarification of the request shall be sent by the secretary of the commission by the e-mail provided to the participant by this invitation, by sending the request to the received e-mail.

6. An announcement about the content of the request and clarifications shall be published in the bulletin without the data of the applicant, who made a request, on the day of the provision of clarifications.

7. No clarification shall be provided if the request was made out of the time limit established by this section or if the request is outside the scope of content of this announcement. In this case, the participant shall be notified in written form about the reasons for not being provided with clarifications within one calendar day following the day of receipt of the request.

8. The amendments can be made in this announcement at least two calendar days before the deadline for applications. On the first working day following the day of the amendment, the secretary of the commission shall publish a notice of the amendment in the bulletin.

9. In case of making amendments to the pre-qualification announcement, the deadline for the submission of pre-qualification applications shall be calculated from the date of publication of the notice of amendment.

**IV. PROCEDURE FOR SUBMITTING PRE-QUALIFICATION APPLICATION**

10. The participant submits an application to the commission for participation in this procedure.

11. The applicant may submit a pre-qualification application to the commission.

1) in an electronic form - by sending an e-mail to the e-mail address of the secretary of the commission indicated here**(****[karenbabakhanyan975@gmail.com](mailto:karenbabakhanyan975@gmail.com),** [**mtai.secretariat@gmail.com**](mailto:mtai.secretariat@gmail.com)**)․**

2) In a documentary form - in a glued and sealed envelope. The following shall be marked on the envelope in the language of the pre-qualification application.

ա. client’s name and the place of application (address).

բ. procedure code.

գ. the words “Do not open until the application opening session’’.

դ. name(s) of the participant, location and phone number.

12. Applications for the procedure should be submitted to the commission no later than 11:00 of the 15-th day /03.08.2023/ from the date of publication of this announcement in the bulletin.

Pre-qualification applications submitted in documentary form shall be submitted to the commission before the expiry of the deadline defined by this paragraph, at the address - RA, Yerevan, Government Building 3.

13. Pre-qualification applications submitted in documentary form shall be accepted by the secretary of the commission and recorded in the application register.

Pre-qualification applications submitted in documentary form shall be accepted by the secretary of the commission and recorded in the application register. Applications shall be recorded in the register by the secretary in the order in which they are received, together with the registration number, day and time. At the participant’s request, a reference of this is given. Applications submitted after the deadline for submission of applications shall not be registered in the register and shall be returned by the secretary within two working days following the date of receipt.  
 14. The participant submits with his / her application for pre-qualification:  
 1) a written application for participation in the pre-qualification procedure, approved by him / her in accordance with Annex 1;  
 2) a declaration approved by him / her on the compliance with the qualification criteria set out in this announcement in accordance with Annex 2;

3) a copy of the document certifying compliance with qualification requirements,  
 4) a copy of the joint venture agreement if the participants participate in this procedure in accordence with the joint venture (consortium) order.

15. If a participant submits an application for a pre-qualification;

1) In a documentary form - all documents constituting the application, except the document provided for in subparagraph 3 of paragraph 14 of this announcement, shall be submitted in the form of 6 (six) copies of the original. The words «original» and «copy» are written on the packages of documents respectively. Notarized copies may be provided in lieu of the original documents.

2) in an electronic form- copies of (scanned) versions of original documents shall be submitted electronically.

**16. In addition to Armenian, applications for pre-qualification may also be submitted in English or Russian.**

17. The envelope and the documents prepared by the participant, provided for by this announcement, must be signed by the applicant, or the person authorized by the latter (hereinafter - the agent). If the application for pre-qualification is submitted by an agent, the application shall be accompanied by a document stating that the latter has reserved that authority. Where appropriate, the participant may submit the required information in forms other than those proposed by this announcement maintaining the required requisites.

**V. OPENING, EVALUATION OF APPLICATIONS FOR PRE-QUALIFICATION**

**AND REVIEW OF RESULTS**

18. Opening and evaluation of applications for pre-qualification and review of results shall be carried out by opening pre-qualification applications at the application opening session **at 11:00 of the 15-th day /03.08.2023/ from the date of publication of this announcement in the bulletin, at the address** - RA, Yerevan, Government Building 3.

In addition, the evaluation of applications is carried out within three working days from the date of submission of applications.

19. In opening and evaluation session for pre-qualification applications;

1) The Secretary of the Commission shall provide information on the entries made in the Register, and transmit to the Chairman of the Commission the Register of Applications, other documents that are an integral part thereof, registered applications and (or) filed in electronic form;

2) After transmitting the documents referred to in sub-paragraph 1 of this paragraph, the Commission shall evaluate:

a. compliance of the compilation and submission of envelopes containing applications with the established procedure and the opening of evaluated applications;

b. the presence in each opened envelope of the required (provided) documents and their compliance, as well as the compilation of documents submitted electronically to the details established by this announcement;

20. Applications that meet the conditions set forth in this announcement are considered satisfactory. Otherwise, applications for pre-qualification are assessed as unsatisfactory and rejected.

If, as a result of the assessment conducted during the opening session of pre-qualification applications, inconsistencies in the participant's application with the requirements of this announcement are recorded, the commission suspends the session for one working day, and the secretary of the commission notifies the participant electronically on the same day, offering to correct it before the end of the suspension period. Moreover, mentioned in this point:

1) the inconsistencies recorded in the proposal must be described in detail;

2) the proposal is sent to the participant by sending it from the e-mail address of the secretary specified in this announcement to the e-mail address specified in the participant's application.

21. If the participant corrects the recorded inconsistency within the period specified by point 20 of this statement, then the latter's application is considered satisfactory. Otherwise, the application is evaluated as unsatisfactory and rejected. The participant submits the corrected documents from the e-mail specified in the application to participate in this procedure by sending them to the e-mail of the secretary of the committee, as specified in this announcement.

22. A member of the commission or the secretary cannot participate in the work of the commission, if in the course of the commission's activity it is found that the organization founded by them or in which they have a share, or a person related to them by close kinship or in-laws (parent, spouse, child, brother, sister, grandmother, grandfather, grandson, as well as the spouse's parent, child, brother, sister, grandmother, grandfather, grandson) or the organization founded or owned by that person has submitted an application to participate in this procedure. If the condition provided for in this point is met, the committee member or secretary who has a conflict of interest in relation to this procedure shall immediately withdraw from this procedure.

23. A protocol is drawn up on the opening of applications, evaluation and summarization of results, which also approves the list of pre-qualified participants. The secretary of the committee on the working day following the end of the application session:

1) publishes in the newsletter printed (scanned) versions of statements about the absence of conflict of interest signed by him/her and the committee members present at the application opening session;

2) notifies the participants who submitted applications evaluated insufficiently to the conditions provided for in this announcement about the grounds for rejection of pre-qualification applications.

24. The right to participate in the two-stage tender process is given to the pre-qualified participants, to whom the invitation to the 2nd stage is also provided in electronic form together with the protocol prepared by the evaluation committee on the summary of the results of the pre-qualification procedure.

25. The appeal regarding this procedure is carried out in accordance with the RA Law "On Procurement" and the RA Civil Procedure Code.

Moreover, each

1) interested person has the right to appeal the actions (inaction) and decisions of the client, the evaluation committee in accordance with the procedure established by the Civil Procedure Code of the Republic of Armenia;

2) person has the right to appeal the requirements of this announcement before the deadline for submission of applications in accordance with the procedure established by the Civil Procedure Code of the Republic of Armenia.

The rates of state fees charged for appeal are established by the law "On State Duty".

To get additional information related to this statement, you can contact the secretary of the commission, Karen Babakhanyan.

Phone*:* +37410 511 328

Email: [karenbabakhanyan975@gmail.com](mailto:karenbabakhanyan975@gmail.com) ,

[mtai.secretariat@gmail.com](mailto:mtai.secretariat@gmail.com)

Client: RA Ministry of Territorial Administration and Infrastructures

Appendix N 1

of the statement of the pre-qualification procedure of the two-stage tender

with the code MTAD-EPMTSDZB-23/1

**APPLICATION STATEMENT**

**to participate in the pre-qualification procedure**

expresses his/her desire to participate

name of the participant

in the pre-qualification procedure of the two-stage tender organized by the Ministry of Territorial Administration and Infrastructure of the Republic of Armenia under the code MTAD-EPMTSDZB-23/1 and submits an application in accordance with the requirements of the pre-qualification statement.

TIN of .

name of the participant TIN

E-mail address of .

name of the participant e-mail address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ name of the participant (position of the head, first name and last name) signature

seal

Appendix N 2

of the statement of the pre-qualification procedure of the two-stage tender

with the code MTAD-EPMTSDZB-23/1

**STATEMENT**

**on compliance with the qualification criterion "Correspondence of professional activity to the activity provided for in the contract"**

declares and certifies that

name of the participant

during the year of submitting the application and the three years preceding it, he/she has provided the following services:

|  |  |  |
| --- | --- | --- |
| of contracts duly executed during the year of submitting the pre-qualification application and the three years preceding it | | |
| n/n | object | information about the client and contacts with him/her |
| Year ............ | | |
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| 2 |  |  |
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seal

Appendix N 3

of the statement of the pre-qualification procedure of the two-stage tender

with the code MTAD-EPMTSDZB-23/1

TECHNICAL DESCRIPTION

of the acquisition of services for the creation of a rapid response system and maintenance (management) of emergency services in case of road accidents and other accidents on the territory of the Republic of Armenia

In accordance with the technical regulations of the CU "On the safety of wheeled vehicles" (TR 018/2011), since 2017, all vehicles entering circulation on the territory of the EAEU member states are equipped with an emergency response system.

In order to reduce the arrival time of rapid response services to the scene of traffic accidents and other accidents in the Republic of Armenia, to provide quick assistance to citizens and therefore to neutralize/mitigate the consequences that threaten the life and health of citizens, MTAD intends to introduce emergency services in the event of traffic accidents and other accidents in the RA territory, which should be similar to similar systems operating in other countries (eCall, ЭРА-ГЛОНАСС, ЭВАК and others).

The estimated number of cars registered in the "HERAHAR" system in 10 years will be up to 250 thousand units. The "HERAHAR" system should be designed with the possibility of expanding the number of connected cars up to 3 times.

Within the framework of this tender, the maintenance and management of the System is planned to be carried out for 5 years, from the moment of signing the relevant documents with the winner of the tender (consortium).

Within the framework of the implementation of the "HERAHAR" system, it is planned to:

* Creation of a navigation-information platform with the provision of functional capabilities for real-time data collection, storage, processing, analysis and transfer to the operator and through special software. Synchronization of this information system with other digital platforms, provision of data exchange and interoperability.
* Creation of a filtering contact center for receiving calls from citizens who are in vehicles, from devices for calling rapid response services installed in vehicles in real time, establishing voice communication with the driver and/or passengers who are in vehicles in case of road accidents, automatically receiving information about the vehicle for providing the necessary assistance (localization using global navigation systems, obtaining information necessary for vehicle identification, etc.), transmitting information about a traffic accident or other incident to emergency response services in the Republic of Armenia.

**The proposal on the technical characteristics of the subject of purchase must include at least the following recommendations:**

1. General description of the response system of emergency services in case of traffic accidents and other accidents in the territory of the Republic of Armenia (hereinafter referred to as the "HERAHAR" system or the System),

2. System implementation goals and expected result,

3. Description of the overall business process(es) of the system;

4. Functional structure of the system and the model of interaction of individual elements (components) in this structure,

5. System component compatibility and data exchange,

6․ Schedule of creation and commissioning of the system,

7. Description of hardware and software solutions for the implementation of the system,

8. Possibilities of providing commercial services through the system,

9. From vehicles equipped in accordance with the requirements of the Technical Regulation CU 018/011 "On ensuring the safety of wheeled vehicles" with devices for calling rapid response services in emergency situations, receiving a signal in case of road accidents and other accidents, determining the spatial coordinates of the vehicle, establishing voice communication with persons in the vehicle, filtering false calls, operational services in need of sending rapid response services to the scene of the incident description of transmission options,

10. Information and cybersecurity standards presented to the system,

11. Equipment requirements for data storage, reserve and backup,

12. System management scheme and conditions,

13. Current service conditions of the system and presented requirements and terms,

14. Cooperation with other state bodies,

15. Current approvals with the customer,

16. Payment terms,

17. other suggestions if necessary.

The system should operate throughout the territory of the Republic of Armenia and for all vehicles equipped with rapid response devices in the event of an accident (regardless of the country of registration of the vehicle).